

## Woodbury Boston Primary Policies and Procedures

### Standards of Conduct for Parents and Visitors

**Scope and Application:** This policy is operational and governance directed, and gives guidance to the School community on behaviour expectations. This policy will be reviewed and amended as required. (*See below for review dates*)

**Definition of a 'Parent or Visitor':** For the purposes of this policy, a 'Parent' or 'Visitor' of Woodbury Boston Primary School includes parents and family members, guardians and carers, friends, visitors and volunteers to the School who are not current students, employees or contractors. (*Refer to Student Code of Conduct and Staff Code of Conduct*). The application of these standards extends to all activities and events that are school-related, both on and off campus.

**Related Policies / Documents:** *WBPS Staff Code of Conduct, WBPS Student Code of Conduct, WBPS Child Protection Policy*

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### Policy Statement

The standard of conduct to which this policy applies is articulated in the School Ethos, which states:

*Woodbury Boston Primary School:*

- *Treats children with kindness and respect;*
- *Emphasizes growth of confident and self-managing people;*
- *Encourages children to become independent thinkers;*
- *Assists children to explore and expand personal limitations, overcome fears, gain new skills and achieve personal growth; and*
- *Follows principles of respect, equality and social justice in a non-competitive environment.*

Woodbury Boston Primary School (the School) is committed to being a child-safe organisation, and ensuring a respectful learning environment that is safe, positive and supportive for all students, staff and visitors. It is the intention of the School to provide clear guidelines to all parents and visitors regarding the conduct expected of them whilst on the School premises, engaging in School related activities or representing the School.

### Conduct and Bearing of All Parents & Visitors

It is expected that every parent and visitor will:

- Uphold the School's ethos;
- behave in a manner that does not endanger the health, safety and wellbeing of themselves or others;
- abide by all health and safety rules and procedures operating within the School and other locations at which they may visit whilst representing the School;
- ensure that their actions do not bring the School into disrepute;
- respect the authority of all members of staff, follow all staff directions, and observe School guidelines as required;
- adhere to the School's policies and procedures as required;
- behave with courtesy and consideration for others;

- refrain from all forms of bullying and harassment;
- refrain from activities, conduct or communication that would reasonably be seen to undermine the reputation of the School, its employees or students, or bring the School into disrepute (including activities on social media);
- respect School property and the property of staff, contractors, volunteers, students and other parents and visitors;
- maintain control of any animals brought onto the School property;
- not be intoxicated by alcohol or under the influence of illicit drugs or other substances harmful to health whilst visiting the School site, attending School functions or engaging in School based activities.

### **Unacceptable Conduct**

Unacceptable conduct includes, but is not limited to:

- touching, handling, pushing or otherwise physically or sexually engaging with students, other children or any others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person;
- any form of physical or verbal violence including fighting, assault or threats of violence;
- any form of cyber bullying or cyber abuse;
- any form of threatening language, gestures or conduct;
- language or conduct which is likely to offend, harass, bully or unfairly discriminate against any student, employee, contractor, volunteer or other;
- theft, fraud or misuse of School resources;
- the use of inappropriate or profane words or gestures and images;
- visiting School, attending School functions or engaging in School based activities whilst intoxicated by alcohol or under the influence of illicit drugs or other substances harmful to health;
- smoking on the School premises or its environs, while attending School functions or when engaged in School based activities;

### **Breach**

Parents and visitors who breach these Standards of Conduct will be contacted by the Principal. Appropriate action, at the discretion of the Principal, may include but is not limited to, being banned from coming onto School grounds, and attending School functions or School based activities.

Reviewed:	Created October 2019
Endorsed by GB:	November 2019
Next Review due:	October 2021