

Woodbury Boston Primary Policies and Procedures

Standards of Conduct for Parents and Visitors

Scope and Application: This policy is operational and governance directed and gives guidance to the School community on behaviour expectations. This policy will be reviewed and amended as required. (*See below for review dates*)

Definition of a 'Parent or Visitor': For the purposes of this policy, a 'Parent' or 'Visitor' of Woodbury Boston Primary School includes parents and family members, guardians and carers, friends, visitors and volunteers to the School who are not current students, employees or contractors. (*Refer to Student Code of Conduct and Staff Code of Conduct*). The application of these standards extends to all school-related activities and events, both on and off campus.

Related Policies / Documents: *WBPS Staff Code of Conduct, WBPS Student Code of Conduct, WBPS Child Protection Policy*

Policy Statement

Woodbury Boston Primary School (the School) is committed to being a child-safe organisation, and providing a respectful learning environment that is safe, positive and supportive for all students, staff and visitors. It is the School's intention to provide clear conduct guidelines to all parents and visitors. These guidelines apply to all School activities, including:

- visits to the School
- engaging in School related activities
- representing the School

Conduct and Bearing of All Parents & Visitors

It is expected that every parent and visitor will:

- respect our school values: compassion, respect, kindness and empathy;
- respect our school mission: to develop and support:
 - discerning thinkers who act with courage and compassion
 - kind friends who are open and welcoming
 - collaborative community members who are focused on making the world better for all of us;
- behave in a manner that does not endanger the health, safety and wellbeing of themselves or others;
- abide by all health and safety rules and procedures operating within the School and any other location at which they might represent the School;
- ensure that their actions do not bring the School into disrepute;
- respect the authority of all members of staff, follow all staff directions, and observe School guidelines as required;
- adhere to the School's policies and procedures as required;
- behave with courtesy and consideration for others;
- refrain from all forms of bullying and harassment;

- refrain from activities, conduct or communication that would reasonably be seen to undermine the reputation of the School, its employees or students, or bring the School into disrepute (including activities on social media);
- respect School property and the property of staff, contractors, volunteers, students and other parents and visitors;
- maintain control of any animals brought onto the School property;
- not be intoxicated by alcohol or under the influence of illicit drugs or other substances whilst visiting the School site, attending School functions or engaging in School based activities.

Unacceptable Conduct

Unacceptable conduct includes, but is not limited to:

- touching, handling, pushing or otherwise physically or sexually engaging with students, other children, or any others in an inappropriate manner which may endanger the health, safety and wellbeing of that person;
- any form of physical or verbal violence including fighting, assault or threats of violence;
- any form of cyber bullying or cyber abuse;
- any form of threatening language, gesture or conduct;
- language or conduct likely to offend, harass, bully or unfairly discriminate against any student, employee, contractor, volunteer or other;
- theft, fraud or misuse of School resources;
- use of inappropriate or profane words or gestures and images;
- visiting School, attending School functions or engaging in School based activities whilst intoxicated by alcohol or under the influence of illicit drugs or other substances;
- smoking on the School premises or its environs, while attending School functions or when engaged in School based activities;

Breach

Parents and visitors who breach these Standards of Conduct will be contacted by the Principal. Appropriate action, at the discretion of the Principal, may include but is not limited to, being banned from coming onto School grounds, attending School functions or School based activities.

Reviewed: February 2024
Endorsed by GB: February 2024
Next Review due: October 2025